

## LPGS Departmental Approach to Marking, Feedback and Assessment during Covid



<b>Subject</b>	<b>Key Stage</b>	<b>Marking</b>	<b>Feedback</b>	<b>Formative Assessment</b>	<b>Summative Assessment</b>
Business and Law	4	<p>GCSE Business</p> <p>Firefly self-marked tests</p> <p>Longer answer exam questions set and marked on firefly</p>	<p>GCSE Business</p> <p>Marks from test and feedback from longer answer exam questions</p> <p>Verbal feedback in class</p>	<p>GCSE Business</p> <p>Exam questions set during lessons and students receive verbal feedback</p> <p>Verbal contributions</p>	<p>GCSE Business</p> <p>Trial exams October-part paper 1 and 2 marked by NOW and standardised by CMU using exam board marking scheme</p>
Business and Law	5 (Law)	<p>Firefly self-marked and teacher marked tests which are a mix of knowledge testing and application of the law. Weekly.</p> <p>Longer exam answers uploaded to MS Teams</p> <p>Self-marked case tests</p>	<p>Marks from tests plus feedback of correct answer</p> <p>Verbal feedback when students present answer-WWW and EBI</p> <p>Longer answers: commentary, grade (excellent/good/satisfactory/limited/minimal)</p> <p>Questions to fill gaps and students resubmit</p>	<p>Presentations in pairs for A level law of 30 mark questions with verbal feedback, examiners' reports plus exemplars</p> <p>Exam practice 30 mark questions: group answers, whole class</p>	<p>Trial exams and assessments during year</p>

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				<p>answers, individual answers</p> <p>Weekly case tests</p> <p>Flipped law pre learning tasks. Students bring completed tasks to lesson for quiz and discussion.</p>	
Business and Law	5 (BTEC)	Self-marked tests on Firefly for each unit of study	<p>In class verbal feedback</p> <p>% for test</p>	Firefly and verbal contributions	<p>Trial exams/practise questions for examined units</p> <p>Assignments for internal units</p>
Computing	3	Work for marking to be submitted electronically via Firefly.	<p>Success criteria grid plus short additional comment for work to provide marking and feedback to students for each piece of work.</p> <p>Peer feedback to be used to suggest improvements.</p>	<p>Use of ABtutor during lessons to view students screens to provide guidance and feedback individually.</p> <p>Firefly knowledge quizzes</p>	<p>Firefly quiz after each topic.</p> <p>End of term test</p>
Computing	4	Electronic question papers and longer answer questions or pieces of work to be submitted via Firefly task where students can upload files. May sometimes be via email where required.	<p>Feedback to questions and work sent back by Firefly/email.</p> <p>Peer marking of questions.</p>	Use of ABtutor during lessons to view students screens to provide guidance and feedback individually.	End of unit past paper questions.

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		Students can resubmit/send work as required.		Firefly quizzes after each sub topic.  GCSE Pod quizzes	
Computing	5	Electronic question papers and longer answer questions or pieces of work to be submitted via Firefly task where students can upload files. May sometimes be via email where required. Students can resubmit/send work as required.	Feedback to questions and work sent back by Firefly/email.  Peer marking of questions.	Use of ABtutor during lessons to view students screens to provide guidance and feedback individually.  Firefly quizzes after each sub topic.	End of unit past paper questions.  PLC completion
English	3	Students submit assessments on Firefly (Year 7 and 8), Year 9 is collected in.	Knowledge quizzes provide instant feedback and then used to address misconceptions in the lesson; verbal feedback stickers used in class; whole class feedback sheets provided after assessments. Individual feedback for reading and writing tasks.  Use of visualiser to provide students with instant feedback on written work in class.	Peer and self-assessment used in class after extended writing tasks.  LIT tasks completed during lesson time.  Knowledge tests revising key terminology and themes.	X2 pieces every half term (Language and Literature).  Whole class feedback sheets provided as well as individual www and ebi.
English	4	Homework submitted on Firefly and marked electronically.	Knowledge quizzes provide instant feedback on set texts and then used to address misconceptions in the lesson; verbal feedback stickers used in class; whole class	Peer and self-assessment used in class after extended writing tasks.	X2 pieces every half term.

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		<p>Assessments sat in class and handed in.</p> <p>Trial exams swapped with teachers and marked after standardisation (and then moderated).</p>	<p>feedback sheets provided after assessments. Individual feedback for reading and writing tasks.</p> <p>Use of visualiser to provide students with instant feedback on written work in class.</p>	<p>LIT tasks completed during lesson time.</p> <p>Knowledge tests revising key terminology and themes.</p> <p>Self-assessment using online digital textbooks for Eduqas (Kerboodle).</p>	<p>www/ebi provided with specific assessment criteria cover sheet. Data recorded on internal department trackers.</p> <p>Whole class feedback provided after every summative assessment, including the Trial Exams.</p>
English	5	<p>Homework submitted on Firefly and marked electronically.</p> <p>Coursework draft submitted electronically and marked on the word file and then sent back to students. Final taken in, marked and then moderated by the department.</p> <p>Assessments sat in class and handed in.</p> <p>Trial exams standardised and moderated.</p>	<p>Verbal feedback stickers used in class; whole class feedback sheets provided after assessments. Individual feedback for reading and writing tasks.</p> <p>Use of visualiser to provide students with instant feedback on written work in class.</p>	<p>PiXL Independence booklets on set texts provide quizzes for instant feedback on knowledge.</p> <p>Guided Learning booklets provide sample essays to facilitate self-assessment.</p> <p>Peer and self-assessment used in class after extended writing tasks.</p> <p>LIT tasks completed during lesson time and</p>	<p>X2 pieces every half term.</p> <p>www/ebi provided with specific assessment criteria cover sheet. Data recorded on internal department trackers.</p> <p>Whole class feedback provided after every summative assessment, including the Trial Exams.</p> <p>EOY exams (Year 12).</p>

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				to address misconceptions.  Knowledge tests revising key terminology and themes.	
Food	3	No written content so no correspondent marking	Verbal to individuals or table groups <b>socially distanced, mask and gloves worn by the teacher</b> (and technician) <b>when movement beyond desk area is necessitated</b>  Re: recipe modification employed and justified, process techniques and finish demonstrated including completed outcomes in all 3 practical sessions	Per session	In the final 3 of 3 sessions... Verbal in the form of further question/s following a round where individual students highlight their key learning from the Food experience
Geography	3	Knowledge quizzes each lesson  End of unit assessments each term year 7+8  End of unit assessments 2-3 times a term (topic dependant) Year 9	End of unit assessments  Verbal in class  Peer/self in class	End of unit assessments with extended answer questions	Extended multiple-choice quizzes – Half termly year 7+8  Knowledge quizzes – each lesson when not an assessment  End of unit assessments with extended answers
Geography	4	Knowledge quizzes each lesson	WTM peer feedback  End of unit assessments	End of unit assessments	Knowledge quizzes

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		<p>End of unit assessments 2-3 times a term (topic dependant)</p> <p>WTM each term/topic</p> <p>Mocks and assessment weeks full or part papers</p>	<p>Verbal in class</p> <p>Peer/self in class</p> <p>Mocks and assessment weeks</p>	<p>Mocks and assessment weeks</p>	<p>Mocks and assessment weeks</p> <p>End of unit assessments</p>
Geography	5	<p>Knowledge quizzes each lesson</p> <p>Homework Essays every 2 weeks</p> <p>End of unit assessments each term</p> <p>Mocks, baseline and assessment weeks with range of full or part paper.</p> <p>WTMs at end of units</p> <p>Coursework year 13</p>	<p>Homework Essays</p> <p>End of unit assessments</p> <p>Mocks, baseline and assessment weeks</p> <p>WTM</p> <p>Coursework- Peer/teacher</p> <p>Verbal in class</p> <p>Peer/self in class</p>	<p>Homework Essays</p> <p>End of unit assessments</p> <p>Mocks, baseline and assessment weeks</p> <p>Coursework</p>	<p>Knowledge quizzes</p> <p>Homework Essays</p> <p>End of unit assessments</p> <p>Coursework</p>
History	3	<p>Weekly knowledge quizzes</p> <p>Half termly written task - either a PEE paragraph or exam question.</p>	<p>Students given marks on FF for weekly quizzes.</p> <p>Feedback given to students in class, specific and whole class.</p>	<p>Weekly knowledge quizzes</p> <p>Peer/self-marking of classwork using green and purple pen</p>	<p>Half termly- end of topic test or assessment. Feedback given to each student (WWW/EBI with a question) and whole class feedback given. This whole class feedback will then be</p>

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					put on FF for students to review.
History	4	<p>Weekly knowledge quizzes either on FF or in class.</p> <p>An exam question set at least every 2 weeks (sometimes weekly depending on the size of the exam question)</p>	<p>Students given individual feedback on FF, WWW/EBI. Students given a model answer which is gone through either in class or on FF.</p>	<p>Peer/self-marking of exam questions in green pen</p> <p>Low stakes quizzes, 5-a-day starter.</p>	<p>Exam question set in class every 2 weeks with individual feedback given. This can be done on FF and in class.</p> <p>End of topic test every half term.</p>
History	5	<p>Weekly knowledge quizzes either on FF or in class.</p> <p>Regular exam questions done in lesson.</p>	<p>Quizzes gone through on FF or in class.</p> <p>Exam question planned and gone through in class.</p>	<p>Weekly quizzes.</p> <p>Exam questions peer/self-marked.</p> <p>Year 13 coursework verbal feedback throughout.</p> <p>Year 13 coursework presentations.</p>	<p>2 summative exam questions every half term with dedicated LIT time.</p> <p>Year 13 coursework.</p>
Maths	3	<p>Maths Watch tasks automatically marked</p> <p>Textbook tasks marked by students</p> <p>Firefly tests automatically marked</p>	<p>Verbal feedback in live lessons</p> <p>Teacher feedback added to Maths Watch</p> <p>Teacher feedback provided via Firefly tests</p> <p>Whole class teacher support and feedback in class discussions on Microsoft Teams</p>	<p>Maths Watch tasks (equivalent to knowledge tests) set as class and homework</p> <p>Textbook exercises set for class and homework</p>	<p>Unit Tests</p> <p>Exam Week Tests</p>

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				Questions during live lessons with discussion	
Maths	4	<p>Maths Watch tasks automatically marked</p> <p>Firefly quizzes/tests automatically marked</p> <p>Textbook exercises are marked by students during the lesson and/or submitted as photo documents on firefly for teacher to mark or view.</p>	<p>Verbal feedback in live lessons</p> <p>Teacher comments/ hints/ help on Maths Watch tasks – individual or whole class</p> <p>Teacher comments on work submitted on firefly</p> <p>Whole class teacher support and feedback in class discussions on Microsoft Teams</p> <p>QLA feedback on summative assessments</p>	<p>Maths Watch tasks (equivalent to knowledge tests) set as class and homework</p> <p>Textbook exercises set for class and homework</p> <p>Questions during live lessons with discussion</p>	<p>Unit Tests</p> <p>Exam week tests</p> <p>Mock Exams</p>
Maths	5	<p>Classwork and interim homework tasks self-marked by students</p> <p>Topic assignments at the end of each chapter</p> <p>Regular unit tests under test conditions</p>	<p>Verbal feedback in class, modelling of solutions with whole class.</p> <p>Individual student’s work on topic assignments are monitored by teachers and individual feedback given</p> <p>Unit test are marked by teachers, individual feedback and class feedback.</p>	<p>Classwork exercises</p> <p>Homework</p> <p>Topic assignments and Unit Tests (model solutions and corrections)</p>	<p>Topic assignments</p> <p>Unit Tests</p> <p>Exam week tests</p> <p>Mock Exams</p>



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MFL	3	Students submit short writing on Firefly, marked individually with WWW/EBI  Once per half term	Live feedback in class  Whole class feedback for writing tasks	Knowledge tests every other week  Use of mini-whiteboards  Quizlet study sets set on weekly basis	End of unit tests (Listening, reading and writing)
MFL	4	Students submit writing on paper, GCSE exam style questions, teacher gives individual feedback / deep marking, using the GCSE mark scheme, editing code and WWW/EBI  MINIMUM 2x per half term	Live feedback in class  Individual feedback for writing tasks	Knowledge tests every other week  Use of mini-whiteboards  Quizlet study sets and <b>tests</b> set on weekly basis	Trial exams (Listening, reading and writing)
MFL	5	Students submit exam style essays on paper, teachers give individual feedback using the A Level mark scheme (Y13 2 – 3 x per half term, Y12 2x per half term after Christmas)	Live feedback in class  Individual feedback for writing tasks	Targeted questioning in class, Quizlet study sets	End of Unit tests (Y12) Listening, reading, grammar, translation, vocab  Trial exams (Y13)
Music	3	Instant green pen self-marking of listening tests and theory activities	Performance & composition assessment criteria feedback read out after each class has performed (to be marked onto own grid in books for reference)	A knowledge test is set on firefly for homework every lesson	End of unit tests to be sat at the end of each term + PLC completion (week 1 → end of unit)

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Music	4	Instant green pen self-marking of listening tests and theory activities where possible	<ul style="list-style-type: none"> <li>Peer assessment sessions using performance &amp; composition criteria taking place regularly</li> <li>Teacher feedback given verbally following each recital marking session (student to write into planner)</li> <li>Year 11 composition coursework scores returned with feedback after 48 hrs quarantine</li> <li>Adhoc verbal feedback possible when students are at computers as audio can be played out loud and 2m distance maintained</li> </ul>	<ul style="list-style-type: none"> <li>Quizzes in lessons</li> <li>Knowledge tests set when relevant</li> <li>Fortnightly homework tasks marked and returned after 48 hrs quarantine</li> </ul>	<p>Year 10 Mini Mock just taken place</p> <p>Year 11 Trial exam in Oct half term</p> <p>Both 10 &amp; 11 recital recording sessions taking place every term</p> <p>Both 10 &amp; 11 completing PLCs regularly</p>
Music	5	Instant green pen self-marking of listening tests and theory activities where possible	<ul style="list-style-type: none"> <li>Peer assessment sessions using performance &amp; composition criteria taking place regularly</li> <li>Teacher feedback given verbally following each recital marking session (student to write into planner)</li> <li>Adhoc verbal feedback possible when students are at computers as audio can be played out loud and 2m distance maintained</li> </ul>	Fortnightly homework tasks marked and returned after 48 hrs quarantine	<p>Year 12 Baseline test taken place</p> <p>Year 12 recital recording sessions taking place every half term</p>
Religious Studies	3	Knowledge test (after each lesson) Extended knowledge quiz (one per half term)	FF Teacher feedback- Verbal and written WWW/EBI/Q	Knowledge tests- after each lesson	Y7 Baseline extended writing

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		Extended writing task (one per half term)		Extended multiple-choice knowledge test – One per half term Pre-reading/viewing – at least one per half term	Extended answer questions- One per half term
Religious Studies	4	Vocabulary test (one per half term) 12 mark written task (one per half term) 24 mark end of unit (one per term)	Peer marked vocabulary tests Teacher feedback- Verbal and written WWW/EBI/Q	Vocabulary test- at least one per half term Pre reading – weekly Pre-viewing - at least one per half term Whole class team quiz	12 mark written task 24 mark end of unit task
Religious Studies	5	Baseline assessment (start of course) Knowledge test (weekly) End of unit essays (Once per half term)	Teacher feedback- Verbal and written WWW/EBI/Q Peer marked short answers and scripture analysis	Vocabulary test- weekly Pre reading and scripture analysis – weekly Knowledge tests- weekly	Baseline assessment Mock exams 25 mark Extended answer questions- at least one per half term
PE	3	N/A	Verbal feedback from staff and peers  N/A during online delivery	Verbal feedback from staff and peers  N/A during online delivery	End of activity practical grade given and recorded on PE tracking sheets  N/A during online delivery
PE	4	Knowledge tests completed at beginning of lessons – 5 a day, online through Firefly  Exams / end of unit tests – termly	WCF sheets used and followed up with in lesson  Online Firefly tasks with teacher feedback – WW and EBI	AfL in class – short answer exam questions, use of polls in the chat, online whiteboard app	Exams / end of unit tests – termly. WCF sheets.  Practical performances – when video footage

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		<p>Written coursework in line with exam board requirements</p> <p>Written coursework – in line with exam board requirements.</p>	Written coursework = personalised feedback	Targeted Questioning	is provided. Moderated by PE staff in line with exam board requirements.
PE	5	<p>Knowledge tests completed at beginning of lessons – 5 a day/ online through Firefly</p> <p>Exams / end of unit tests - termly</p> <p>Written coursework – in line with exam board requirements.</p>	<p>WCF sheets used and followed up with in lesson</p> <p>Online Firefly tasks with teacher feedback – WW and EBI</p> <p>Written coursework = personalised feedback</p>	<p>AfL in class – short answer exam questions, , use of polls in the chat, online whiteboard app</p> <p>Targeted Questioning</p>	<p>Exams / end of unit tests – termly. WCF sheets.</p> <p>Practical performances – when video footage is provided. Moderated by PE staff in line with exam board requirements.</p>
Psychology	4	<p>Formative and summative assessments are deep marked</p> <p>Post lesson quizzes are auto marked by Firefly</p>	<p>Verbal in class feedback in response to 'speak what you know questioning'</p> <p>Exam questions completed with whole class feedback every lesson</p>	<p>Low stakes test every 6 topics covered (approx. 1 per month) – mixture of short and longer mark questions</p> <p>1 extended piece of writing submitted through firefly per half term</p>	Exams set in 'assessment windows' specified by SLT

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Psychology	5	Formative and summative assessments are deep marked  Post lesson quizzes are auto marked by Firefly	Verbal in class feedback in response to 'speak what you know questioning'  Exam questions completed with whole class feedback almost every lesson	Low stakes test every 6 topics covered (approx. 1 per month) – mixture of short and longer mark questions  1 extended piece of writing under timed conditions in class per half term	Exams set in 'assessment windows' specified by SLT
Science	3	Strand tests once per term per subject  Deep marking homeworks either on paper or firefly at least once every 4-6 weeks per subject	Strand tests once per term per subject  Deep marking homeworks either on paper or firefly at least once every 4-6 weeks per subject	Regular Knowledge quizzes  Educake  Feedback and action from strand tests is formative	Strand tests once per term per subject
Science	4	Strand tests once per term per subject  Deep marking homeworks either on paper or firefly at least once every 4-6 weeks per subject	Strand tests once per term per subject  Deep marking homeworks either on paper or Firefly at least once every 4-6 weeks per subject	Regular Knowledge quizzes  GCSE POD  Educake  Feedback and action from strand tests is formative	Strand tests once per term per subject
Science	5	Deep marking task at least every 6-12 lessons	Deep marking task at least every 6-12 lessons	Regular knowledge quizzes	During formal exam weeks (synoptic) and

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		Synoptic and topic assessments	Synoptic and topic assessments	Feedback and action from summative tests is formative	at key points in course (topic tests)
Visual Arts	3	Main piece of project work every 2 weeks – each project has different tasks – normally 2 or 3 – 1 written research and 1 or 2 practical tasks	Via FIREFLY and the set task/s – online lessons for each timetabled lesson with staff supporting any issues/questions etc	Written feedback – achievement grade of – working towards/on track/exceeding – C2L grade - given at end of 2 week mini-project cycle	Written feedback – achievement grade of – working towards/on track/exceeding – C2L grade – given at end of 2 week mini-project cycle
Visual Arts	4	Main piece of project work every half term using dep interim assessment sheet using key AOs and GCSE 9:1 structure and taxonomy	Via the dep interim assessment sheet – WWW/EBI – teacher feedback and student responses Use of Teams and dictation for aural and written feedback digitally	1:1 and small group assessment on progress at key project stages – using visualisers and sharing work via the IWB Peer and self-assessment and target setting	At least one piece of work assessed each half term using dep assessment sheet
Visual Arts	5	Main piece of project work every half term using dep interim assessment sheet using key AOs and GCE grade structure and taxonomy – using BTEC unit criteria as guidance	Via the dep interim assessment sheet – WWW/EBI – teacher feedback and student responses Use of Teams and dictation for aural and written feedback digitally	1:1 and small group assessment on progress at key project stages – using visualisers and sharing work via the IWB Peer and self-assessment and target setting	At least one piece of work assessed each half term using dep assessment sheet

## RS

<b>Year group</b>	<b>Knowledge quizzes</b>	<b>Firefly assessment -</b>	<b>Firefly assessment extended answers</b>	<b>Paper based assessment</b>	<b>Other feedback</b>
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		<b>Multiple choice</b>			
7 & 8	fortnightly	fortnightly	once per term-end of topic		
9	fortnightly	fortnightly	once per term-end of topic		pre-viewing and pre-reading
10	fortnightly		weekly summative task	fortnightly vocab	pre-reading
11	fortnightly		weekly summative task	fortnightly vocab	pre-reading and pre-reading
12	weekly	weekly	weekly	end of topic	pre-reading and pre-reading
13	n/a	n/a	n/a	n/a	n/a