

Minutes of the LPGS PTA Meeting 26 September 2016, 7.30pm in the School Hall

Present:

Christine Stephen (Chair)	Lucy Gregory	Naheed Sultana
Rebecca Day (Governor),	Sarah Burgess (Treasurer)	Estanislao Bosch
Lawrence Lusanie (Vice Chair)	Lucy Gregory	Maria Jose Pappacsno
Inge Lake	Leslie Ann Phillips	Kiran Bance
Julie Sutton	Derek Bardowell	Karla Law
Lynda Smithson (Secretary)	Inku Patel	Louise Whelan
Wendy Fissenewert	Jane Lee-Davie	Jennie Goodall

The meeting was chaired by Christine Stephen

		action
1	<p>Welcome and introductions</p> <p>Christine welcomed everyone to the meeting. Introductions were made.</p>	
2	<p>Apologies</p> <p>Anne Hudson (Head Teacher), Elizabeth Beroud, Amanda Downs, Frances Sproule, Emma Illings</p>	
3	<p>Minutes of the last meeting/ matters arising</p> <ul style="list-style-type: none"> The minutes of the last meeting (12 July 2016) were approved PTA funded items for school: <p>All agreed items have now been purchased. One trampoline was purchased by PTA, a second by PE Dept; one was broken when unpackaged so not able to use trampolines yet; CS has asked Chloe Bush (PE Dept) to take photos of trampoline in use to put on website to show what has been bought</p> <p>Sound system upgrade in hall has been a great improvement</p> <p>CS explained how decisions about purchases had been made last academic year. Cs suggested that this year we invite departments to come to a PTA meeting to explain the details of what they would like purchased</p> <ul style="list-style-type: none"> PTA refreshment banner been purchased for use at events to make PTA presence more obvious; awaiting a roll up banner Hockey pitch was officially opened on Saturday August 27; Maddie Hinch (GB Ladies goalie and gold medallist) attended; ceremony was organised by Sport England, who provided funds in conjunction with BromBecks HC. Full financial update will be provided at AGM (SB) 	<p>await photos of trampoline</p> <p>SB to give full financial update at AGM</p>
4	<p>100 Club update</p> <ul style="list-style-type: none"> 99 numbers have been sold raising £1150 after costs; half will be prize money and half allocated to PTA funds; Prize per month is £48 there are 200 numbers available; we hope to build on the numbers sold next year when 100 club applications re-open. September's winning number was drawn – number 67 	
5	<p>Event dates</p> <ul style="list-style-type: none"> Quiz night <ul style="list-style-type: none"> Friday 7 October 2016 33 tickets sold so far; final reminder this week; aiming for 10 tables of 8 Max 100 portions fish/ chips can be provided onsite; more than 100 would need to be collected from fish shop PTA will be selling refreshments and snacks Students who are on Malawi expedition have been invited to waitress/ set up a stall; waitress tips will be shared; stalls may not sell any items which would be in direct competition with PTA; several students have signed up Summer Market <ul style="list-style-type: none"> Proposed date: Sunday 25 June 2017 	

	<ul style="list-style-type: none"> ○ It was suggested that a flyer be handed out at LPBS Christmas Market ○ It was suggested that stallholders making early bookings be given a discount ○ Signage: needs attention for next year; will need some planning ○ Layout: use of the gym was discussed, although this may have to be discounted due to possible damage to the floor. The layout of the market will be looked at this year in order to maximise the number of stalls possible and improve the flow ○ It was noted that some stall holders prefer an inside 'plot' due to the type of items they are selling 	
6	<p>Any Other Business</p> <ul style="list-style-type: none"> • Fundraisers for 2015/16 have been: <ul style="list-style-type: none"> ○ Summer market ○ Second hand uniform ○ Easyfundraising ○ Sale of refreshments at school events (Parents evenings, Summer Ball, music events etc.) • Future fundraising ideas: <ol style="list-style-type: none"> 1. Ice rink: this is expensive unless over a weekend 2. Langley School fireworks: Field is not available this year; Langley Social Club will be hosting instead; School/ PTA will promote the event; PTA to receive % of ticket sales • PTA profile/ communication: there was further discussion around the communication between the PTA and parents/ students; it was still felt that form tutors have the greatest opportunity to communicate clearly to students PTA events etc and pass on information • Y11 leavers disco: It was suggested that a Y11 disco or similar event might be popular; PTA could organize; there is a ball for Y13 but no event for Y11 (some of whom would not be in LPGS 6th form); discussion ensued about the timing of an event – before the exams might not be popular due to trying to keep an exam focus for the girls; after the exams may mean some students have already gone on holiday; exam dates would be needed – these are not published until December 2016; It was felt that if enough notice was given the latter would not be an issue; also discussed was the possibility of this being a joint Y11 event with LPBS and the possibility of a yearbook; need to ask students if they would like an event and if so what format – this could be done through School Council and/ or Y11 assembly • On line booking/ payment system: Is it possible to pay for PTA events on line? Some systems charge a fee for this; at moment direct BACS payments are possible • Easyfundraising: Only 70 members so far; with Christmas approaching it would be a good time to promote this; the Easyfundraising website has promotional flyers etc that can be downloaded; parents/ students/ friends/ grandparents could be encouraged to join; discussed possibility of bank of laptops to get parents to sign up whilst on site at parents evenings – difficulties are that 'at home' members would not get reminder when shopping to go through the website • PTA roles: Current and new roles available at AGM 	<p>ask students/ staff about possibility of PTA organizing a Y11 event and what sort of event this would be</p> <p>JG to feedback Y11 exam dates to CS and RD</p> <p>LG to look into possibility of an on-line booking/ payment system for events</p> <p>CS to ask for Easyfundraising to be an item at assemblies to encourage more members including students</p>
8	<p>Date of Next Meeting Tuesday 1 November 2016, 7.30pm in School Hall (AGM) Meeting closed at 9.00pm</p>	

Signature

Date