

Minutes of the LPGS PTA Meeting 12 July 2016, 7.30pm in the School Hall

Present:

Christine Stephen (Chair)
Rebecca Day (Governor),
Inge Lake
Julie Sutton
Lynda Smithson (Secretary)
Frances Sproule

Lucy Gregory
Sarah Burgess (Treasurer)
Leslie Ann Phillips
Lucy Gregory

The meeting was chaired by Christine Stephen

		action
1	Welcome and introductions Christine welcomed everyone to the meeting.	
2	Apologies Anne Hudson (Head Teacher), Lawrence Lusanie (Vice Chair), Elizabeth Beroud, Jennie Goodall (Business Manager), Alison Harrison, Inku Patel, Tina Cook	
3	Minutes of the last meeting/ matters arising <ul style="list-style-type: none"> The minutes of the last meeting (7 June) were approved PTA funded items for school: The committee were anxious that all items we have agreed to purchase from PTA funds should have been ordered by now. The following have been ordered/ bought: <ol style="list-style-type: none"> 1. I pads (Learning Support) 2. Tablets (History) 3. Books (Carnegie Project) 4. I pod speakers (Dance) No news on whether trampoline has been ordered despite agreement to have this ordered ready for start of Autumn Term No update on sound system in main hall There was no reply from Chloe Bush (PE Dept) regarding Sports Day (which has now passed) No news on hockey pitch official opening date 	AH to feedback on situation with cookers (Food Tech follow up progress on purchase of trampoline(s)
4	Outcome of the Summer Market <ul style="list-style-type: none"> Summer market figures were circulated showing profit per PTA stall; candy floss stall sold out – next year need to pre-make and bag some floss for sale at the stall; discussed possibility of doing own sweet stall Feedback: had 15 responses (mostly stallholders), all positive; all said they would take a stall again; they loved the amount of space they were given Signage: this was an issue Layout: discussed the possibility of using the sports hall next time, although there may be an issue with the floor which may need protecting; be good to encourage a 'path' round the event to ensure everyone visits all the areas Numbers: 335 people came through the door on the day; very few September y7 free entry tickets were used, though this may be due to lost tickets or people deciding to pay; gate took £280 Raffle: sales were very disappointing despite numerous prizes; sold fewer tickets than Easter raffle; some prizes have been kept back for the quiz night; discussed possibility of chocolate hamper (for class who sold most tickets) being presented at an assembly to raise PTA profile Income: £2415 was taken on the day plus £2646 in advance monies; total is around £5000; there is match funding from 3 companies so this 	CS to enquire if hamper for form selling most raffle tickets can be presented at an assembly this week CS to amend thanks letter to include Robert Vincent

	<p>figure may rise to around £6000.</p> <ul style="list-style-type: none"> It was pointed out that the letter of thanks to all the sponsors did not include Robert Vincent (estate agent who provided all the advertising boards) 	
5	<p>Launch of 100 Club</p> <ul style="list-style-type: none"> 84 have signed up to date, mostly new parents 15 September will be cut off date for signing up; sign up forms are on the PTA website first draw will be end of September; draws will be monthly 50% of the income will go to PTA, 50% will be prize money; there will be one monthly winner only 	
6	<p>Any Other Business</p> <ul style="list-style-type: none"> PTA profile/ communication: the poor sales on the Summer Market raffle seem to have highlighted communication difficulties; the meeting discussed ways to improve PTA/ staff liaison – possibilities discussed were teachers attending PTA meeting, PTA members attending appropriate meetings in school, liaison with Heads of Year/ department; it was felt that once this years funding for items has been recognized, this might encourage greater participation from teachers Quiz night (7 October), 7.30 for 8pm start: no food or drink will be allowed to be brought in – PTA bar will be selling beer, wine, pimm's (by the jug), prosecco, snacks, etc; maximum of 35 tables of 8 which can be booked; £7 per person plus £7.50 for fish and chip supper if requested; teachers will get free entry but will need to pay for fish and chips; first session will be longer, followed by fish and chips at 9.30 and 'heads and tails' and shorter second part, 10.30/11pm finish; prize for winning team and booby prize, raffle; there was discussion about families being able to attend and some rounds being more appropriate for 'younger' guests; decoration of tables was discussed – possibly using banquet roll and decorating with cutouts of question marks and other appropriate 'symbols' PTA voluntary fund: there was discussion about a PTA voluntary fund request being put into the new Y7 pack and also a PTA newsletter New Primary School: this opens in September 2016 but on Hawes Down site; will move to Langley site in September 2017 Fund raising ideas: <ol style="list-style-type: none"> Ice rink: Maybe PTAs from both Langley schools could join to stage this; also open up to the community In school possibilities mentioned were: hot dog lunch, tuck shop, doughnut sale, ice cream sale Y7 welcome drinks (Autumn Term): date TBC PTA promotion: all agreed a general 'roll out' PTA banner would be helpful, plus a PTA Refreshments banner and also a 'BAR' light similar to neon sign Funding requests from school for 2016/7: requests from departments can now be directly placed in PTA box; all agreed that a member from the department should be invited to join a PTA meeting to go through their request/ answer questions 	<p>CS to contact Julia Smith re: possibility of some decorating of the hall for the quiz night</p> <p>cost of 'Bar' light and banners to be investigated</p>
8	<p>Date of Next Meeting Monday 26 September, 7.30pm in School Hall</p> <p>Meeting closed at 8.45pm</p>	

Signature

Christine Stephen

Date 26/9/16